

IMFO TRAINING SCHEDULE

Year Plan 2012

DATE	TOPIC	PLACE	TIME	DAYS	PRICES		SEATS	
					IMFO Member	Non- Member		
<u>GRAP for Non- Financial Officials</u>								
Content	Understanding of the Accounting Framework & Legislative requirements relating to GRAP; Have an overview of the GRAP standards; Provide participants with a working knowledge of GRAP; Impact of GRAP on various departments in relation to capital assets, revenue, inventory & leases.							
Targeted at:	Non - Financial Officials							
TRAINING	19-20 January	GRAP for Non-Financial Officials	Mpumalanga	08:30 – 16:00	2	R 4 380.00	R 4 680.00	25 seats
	23-24 January	GRAP for Non-Financial Officials	Kempton Park	08:30 – 16:00	2	R 4 380.00	R 4 680.00	25 seats
	26-27 January	GRAP for Non-Financial Officials	Durban	08:30 – 16:00	2	R 4 380.00	R 4 680.00	25 seats
	30-31 January	GRAP for Non-Financial Officials	Rustenburg	08:30 – 16:00	2	R 4 380.00	R 4 680.00	25 seats
	02-03 February	GRAP for Non-Financial Officials	Kimberley	08:30 – 16:00	2	R 4 380.00	R 4 680.00	25 seats
	06-07 February	GRAP for Non-Financial Officials	George	08:30 – 16:00	2	R 4 380.00	R 4 680.00	25 seats
	09-10 February	GRAP for Non-Financial Officials	East London	08:30 – 16:00	2	R 4 380.00	R 4 680.00	25 seats
	13-14 February	GRAP for Non-Financial Officials	Bloemfontein	08:30 – 16:00	2	R 4 380.00	R 4 680.00	25 seats
	16-17 February	GRAP for Non-Financial Officials	Cape Town	08:30 – 16:00	2	R 4 380.00	R 4 680.00	25 seats
	20-21 February	GRAP for Non-Financial Officials	Polokwane	08:30 – 16:00	2	R 4 380.00	R 4 680.00	25 seats

Oversight role of Councillors

Content	The objectives of the training is to provide Councillors with the necessary practical guidance and knowledge to assist them to better understand their roles and responsibilities from a financial management and governance perspective to so that they may exercise their oversight roles effectively. The training will focus on oversight in relation to the IDP, Budgeting, SDBIPs and Performance Management, Internal controls and In-year, Financial and Annual reporting.							
Targeted at:	Councillors and Municipal Managers							
TRAINING	23-24 January	Oversight role of councillors	Polokwane	08:30 – 16:00	2	R 3 780.00	R 4 080.00	25 seats
	26-27 January	Oversight role of councillors	George	08:30 – 16:00	2	R 3 780.00	R 4 080.00	25 seats
	30-31 January	Oversight role of councillors	Cape Town	08:30 – 16:00	2	R 3 780.00	R 4 080.00	25 seats
	02-03 February	Oversight role of councillors	Middelburg	08:30 – 16:00	2	R 3 780.00	R 4 080.00	25 seats
	06-07 February	Oversight role of councillors	Kimberley	08:30 – 16:00	2	R 3 780.00	R 4 080.00	25 seats
	09-10 February	Oversight role of councillors	Kempton Park	08:30 – 16:00	2	R 3 780.00	R 4 080.00	25 seats
	13-14 February	Oversight role of councillors	Durban	08:30 – 16:00	2	R 3 780.00	R 4 080.00	25 seats
	16-17 February	Oversight role of councillors	Bloemfontein	08:30 – 16:00	2	R 3 780.00	R 4 080.00	25 seats
	20-21 February	Oversight role of councillors	East London	08:30 – 16:00	2	R 3 780.00	R 4 080.00	25 seats
	23-24 February	Oversight role of councillors	Rustenburg	08:30 – 16:00	2	R 3 780.00	R 4 080.00	25 seats

08-09 February

Workshop on Grap

Stellenbosch

For more info please contact our Western Cape Branch

10-Feb Annual Golf Day

Kuils River

For more info please contact our Western Cape Branch

Assets Accounting

Content		Good understanding of the assets related GRAP standards; Accounting for assets in terms of the GRAP standards (recognition, derecognition, impairments and lifespan assessments); Understand the impact of assets on the budget; Overview of maintaining a compliant Asset Register;						
Targeted at:		CFOs, Asset Managers and Asset Accountants						
TRAINING	01-02 March	Assets Accounting	George	08:30 – 16:00	2	R 3 770.00	R 4 070.00	25 seats
	05-06 March	Assets Accounting	East London	08:30 – 16:00	2	R 3 770.00	R 4 070.00	25 seats
	08-09 March	Assets Accounting	Kempton Park	08:30 – 16:00	2	R 3 770.00	R 4 070.00	25 seats
	12-13 March	Assets Accounting	Cape Town	08:30 – 16:00	2	R 3 770.00	R 4 070.00	25 seats
	15-16 March	Assets Accounting	Polokwane	08:30 – 16:00	2	R 3 770.00	R 4 070.00	25 seats
	19-20 March	Assets Accounting	Durban	08:30 – 16:00	2	R 3 770.00	R 4 070.00	25 seats
	22-23 March	Assets Accounting	Rustenburg	08:30 – 16:00	2	R 3 770.00	R 4 070.00	25 seats
	26-27 March	Assets Accounting	Kimberley	08:30 – 16:00	2	R 3 770.00	R 4 070.00	25 seats
	29-30 March	Assets Accounting	Bloemfontein	08:30 – 16:00	2	R 3 770.00	R 4 070.00	25 seats

23 March

Workshop on Risk Management/Fraud Prevention

Swellendam

For more info please contact our Western Cape Branch

ASB GRAP Workshop

Content		Changes in GRAP standards & how to implement (Presented by Accounting Standards Board)						
Targeted at:		Chief Financial Officers, Senior Managers in Finance and Preparers of Annual Financial Statements						
WORKSHOP	ASB GRAP workshop	Kempton Park	08:30 – 16:00	1	Dates & prices to be confirmed			25 seats
	ASB GRAP workshop	Polokwane	08:30 – 16:00	1				25 seats
	ASB GRAP workshop	Middelburg	08:30 – 16:00	1				25 seats
	ASB GRAP workshop	Rustenburg	08:30 – 16:00	1				25 seats
	ASB GRAP workshop	Kimberley	08:30 – 16:00	1				25 seats
	ASB GRAP workshop	Cape Town	08:30 – 16:00	1				25 seats
	ASB GRAP workshop	Durban	08:30 – 16:00	1				25 seats
	ASB GRAP workshop	East London	08:30 – 16:00	1				25 seats
	ASB GRAP workshop	Bloemfontein	08:30 – 16:00	1				25 seats

GRAP - Annual Financial Statements

Content		Understand the accounting framework applicable for 2011/2012; Implementation of new GRAP standards, Compile Cash Flow Statements; Prepare Accounting Policies applicable to the Municipality; Understand the contents of GRAP AFS and disclosure requirements in terms of GRAP.						
Targeted at:		Chief Financial Officers, Senior Managers in Finance and Preparers of Annual Financial Statements						
TRAINING	03-04 May	GRAP - Annual Financial Statements	Polokwane	08:30 – 16:00	2	R 4 400.00	R 4 700.00	25 seats
	07-08 May	GRAP - Annual Financial Statements	Durban	08:30 – 16:00	2	R 4 400.00	R 4 700.00	25 seats
	10-11 May	GRAP - Annual Financial Statements	Kempton Park	08:30 – 16:00	2	R 4 400.00	R 4 700.00	25 seats
	14-15 May	GRAP - Annual Financial Statements	Cape Town	08:30 – 16:00	2	R 4 400.00	R 4 700.00	25 seats
	17-18 May	GRAP - Annual Financial Statements	Rustenburg	08:30 – 16:00	2	R 4 400.00	R 4 700.00	25 seats
	21-22 May	GRAP - Annual Financial Statements	East London	08:30 – 16:00	2	R 4 400.00	R 4 700.00	25 seats
	24-25 May	GRAP - Annual Financial Statements	Middelburg	08:30 – 16:00	2	R 4 400.00	R 4 700.00	25 seats
	28-29 May	GRAP - Annual Financial Statements	George	08:30 – 16:00	2	R 4 400.00	R 4 700.00	25 seats
	31 May - 01 June	GRAP - Annual Financial Statements	Kimberley	08:30 – 16:00	2	R 4 400.00	R 4 700.00	25 seats
	04-05 June	GRAP - Annual Financial Statements	Bloemfontein	08:30 – 16:00	2	R 4 400.00	R 4 700.00	25 seats

Municipal Finance for Non-Financial Officials

Content		Obtain an understanding of financial management; To define various accounting concepts; Overview of budgeting; Identify sources of municipal revenue and categories of expenditure; Understand what accounting standards are and how they are developed; Understand the components of annual financial statements; Understand importance of analysing and interpreting AFS;						
Targeted at:		Non-Financial Officials						
TRAINING	16-17 July	Municipal Finance for Non- Financial Officials	Cape Town	08:30 – 16:00	2	R 3 800.00	R 4 100.00	25 seats
	19-20 July	Municipal Finance for Non- Financial Officials	Polokwane	08:30 – 16:00	2	R 3 800.00	R 4 100.00	25 seats
	23-24 July	Municipal Finance for Non- Financial Officials	East London	08:30 – 16:00	2	R 3 800.00	R 4 100.00	25 seats
	26-27 July	Municipal Finance for Non- Financial Officials	Rustenburg	08:30 – 16:00	2	R 3 800.00	R 4 100.00	25 seats
	30-31 July	Municipal Finance for Non- Financial Officials	Middelburg	08:30 – 16:00	2	R 3 800.00	R 4 100.00	25 seats
	02-03 August	Municipal Finance for Non- Financial Officials	Kimberley	08:30 – 16:00	2	R 3 800.00	R 4 100.00	25 seats
	06-07 August	Municipal Finance for Non- Financial Officials	Kempton Park	08:30 – 16:00	2	R 3 800.00	R 4 100.00	25 seats
	13-14 August	Municipal Finance for Non- Financial Officials	Durban	08:30 – 16:00	2	R 3 800.00	R 4 100.00	25 seats
	16-17 August	Municipal Finance for Non- Financial Officials	George	08:30 – 16:00	2	R 3 800.00	R 4 100.00	25 seats
	20-21 August	Municipal Finance for Non- Financial Officials	Bloemfontein	08:30 – 16:00	2	R 3 800.00	R 4 100.00	25 seats

Revenue Management

Content		Understanding Revenue Management in the municipal environment; Overview of billing procedures; Credit Control and Debt collection processes; Indigent management						
Targeted at:		Officials responsible for revenue management and credit control						
TRAINING	<i>Dates to be confirmed</i>	Revenue Management	Cape Town	08:30 – 16:00	2	R 3 810.00	R 4 110.00	25 seats
		Revenue Management	Polokwane	08:30 – 16:00	2	R 3 810.00	R 4 110.00	25 seats
		Revenue Management	George	08:30 – 16:00	2	R 3 810.00	R 4 110.00	25 seats
		Revenue Management	Rustenburg	08:30 – 16:00	2	R 3 810.00	R 4 110.00	25 seats
		Revenue Management	Middelburg	08:30 – 16:00	2	R 3 810.00	R 4 110.00	25 seats
		Revenue Management	Kimberley	08:30 – 16:00	2	R 3 810.00	R 4 110.00	25 seats
		Revenue Management	Kempton Park	08:30 – 16:00	2	R 3 810.00	R 4 110.00	25 seats
		Revenue Management	Durban	08:30 – 16:00	2	R 3 810.00	R 4 110.00	25 seats
		Revenue Management	Bloemfontein	08:30 – 16:00	2	R 3 810.00	R 4 110.00	25 seats
		Revenue Management	East London	08:30 – 16:00	2	R 3 810.00	R 4 110.00	25 seats